Northwestern Minnesota Synod
Evangelical Lutheran Church in America
God's work. Our hands.

Certifications at the Time of Ministry Transition

Congregation/Parish: _____

Congregation/Parish Address: _____

_____

Rostered Minister: _____

Congregational/Parish President: _____

President's Phone Number: _____

*In anticipation of a pastoral vacancy, I have examined the Congregation(s) Register of the above-named congregation/parish. *C9.14 (ELCA Model Constitution for Congregations)*

I testify that the records have been maintained in good order during the tenure of this pastor. *C9.14

*I believe that the congregation/parish has made satisfactory settlement of all financial obligations to me. *C9.08 & *C9.26*

I have determined that the pastor or deacon has made a satisfactory settlement of all financial obligations to this congregation/parish. *C9.08 & *C9.26

If satisfactory settlement of all financial obligations has not been made, please state the issues that remain unsettled.

Rostered Minister: _____

President: _____

Date: _____

*C9.08 This congregation shall make satisfactory settlement of all financial obligations to a former pastor before calling a successor. A pastor shall make satisfactory settlement of all financial obligations to this congregation before beginning service in a call to another congregation or employment in another ministry setting.

*C9.14 The parochial records of this congregation shall be maintained by the pastor and shall remain the property of this congregation. The secretary of this congregation shall attest in writing to the bishop of this synod that such records have been placed in his or her hands in good order by a departing pastor before the installation of that pastor in another call or approval of a request for change in roster status.

*C9.26 This congregation shall make satisfactory settlement of all financial obligations to a former deacon before calling a successor. A deacon shall make satisfactory settlement of all financial obligations to this congregation before beginning service in a call to another congregation or employment in another ministry setting.

Please return to: callprocess@nwmnsynod.org